

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, NOVEMBER 5, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the November 5, 2018 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of October 1, 2018.
 - b. * Motion to approve the Minutes of the Public Hearing, Special Called Meeting and Work Session October 15, 2018.
 - c. * Motion to accept the Minutes of the DDA August 22, 2018.
 - d. * Motion to accept the Minutes of the Oxford Planning Commission September 11, 2018.
6. Mayor's Report
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. * **Request from Oxford College to Make Landscape Improvements within the R-O-W** – Council will decide whether to approve Oxford College's request to make landscape improvements to the area located in front of the new addition to the Campus Life Center. The request letter and the proposed site plan are attached.
10. * **Standby Capacity Charge** – Councilmember Eady will request that Council consider removing the city's standby capacity charge on distributed generation within the city's current electric rate structure.
11. **Downtown Development Authority (DDA)** – Council will discuss expanding the DDA's current scope of work to include pursuing development opportunities on the city's property abutting Hwy 81.
12. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.

13. * **Uniforms Contract** – Councilmember Wearing will update the Council on the city’s contract with Cintas to provide uniforms for the Public Works Department.
14. * **Second Reading to Amend Code Section 40-536. - Livestock and Fowl** – We will have a Second Reading to amend Sec. 40-536. - Live Stock and Fowl to allow for the keeping of up to six chickens in the RR, R-30, R-20, and R-15 residential zoning districts. Per the amendment, the chickens must be contained within the property at least 20 feet from all property lines.
15. * **Local Maintenance Improve Grant (LMIG) – FY2019** – The attached resolution designates the section of Asbury Street from W. Watson to W. Richardson for the LMIG resurfacing work for this fiscal year.
16. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (11/1 – 12/1)	13,216.03
City of Covington	Quarterly Sewer Charges from 7/1/18 - 9/30/18	10,956.00
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 10/29/2018)	2,070.18
Georgia Municipal Association	GMEBS/Retirement Trust Fund (Oct) Inv. 344560	6,491.75
Latham Home Sanitation	Garbage and Recycling Service (September)	6,891.38
MasterCard	Municipal Court Clerks Mandatory Training (2 Clerks)/Tax and Fees for Chipper Truck/Safety Coordinator Training Hotel/Ramble Event/Retirement Gift and reception for D. Dennis/Lunch for County Workers/ Stamps/GUCC Mtg & Lunch /other misc.	2,662.03
Newton Co. Water & Sewer	Monthly Sewer charges	6,044.33
Newton Co. Board of Commission	2018 Insurance Premium Tax	23,870.67
Newton Co. Board of Commission	Monthly Water charges for September	18,371.00
Southeastern Power Admin.	SEPA energy cost (Oct) Inv. B-18-3221	2,870.71
Sophicity	Software/Technical Install new computers Inv 10350	1,528.00
Sophicity	Software/Technical Support (Oct) Inv. 10374	1,804.60
Sophicity	Software/Technical Support (Nov) Inv. 10494	1,804.60
PURCHASES/CONTRACT LABOR		
Cintas	Uniforms 9/1 – 9/30	1,001.89
Consolidated Municipal Court	Various State Agencies	1,464.15
Consolidated	Copy Fees and Contract Maintenance	1,706.56
Covington News	Ad’s for Equipment Operator/Police Officer/and Asbury Park	1,105.00
C. David Strickland	Monthly Legal & Professional for (October)	1,165.86
Hopi Contracting, Inc.	Fabricate & Install gate on leaf truck	2,248.69
McNair/McLemore/Middlebrooks	Preparation of 2018 Audit/Professional Services	12,975.00
Otis Elevator Company	Annual Service Contract & Maintenance	2,533.54

Phoenix	Temp Service Week ending 9/30/18	1,008.00
Pro-Tec Fire Protection, LLC	Annual inspection of all fire extinguishers (Inv# 90637)	1,458.62
Qader A. Baig & Associates, LLC	Legal Services / Court Solicitor Jan – Oct	4,000.00
Utility Services Co. Inc.	Quarterly Water Tank Maintenance (Oct Inv#457195)	2,715.32
WOCO Pep Oil, Inc.	October Fuel Charges	4,198.00
	APPROVED CONTRACTS	
HCS Services	Install 18 yards of mulch around City Hall, Install 135 ft of metal border, and 60sq ft sod.	2,600.00
Burford's Tree LLC	Two (2) man crew Labor & Material from 4/28/18 (Invoice was not received from contractor's accounting timely.	1,392.90
Enviroprobe, LLC	Asbestos Abatement – garage 4 windows at 107 West Clark Street /Yarborough House	1,100.00
Jordan Engineering	Asbury Park Bid documents/bidder questions/addenda correspondence/drawing updates etc. Preliminary Plat for E. Clark Village	4,635.00
Barnes Transport	Hauling Fees for 2018 LMIG E. Bonnell/Mitchell/Wentworth/Emory paving project	6,042.39
Scarborough Tree, Inc.	Tree work on walking trail behind Old Church and on Moore Street.	5,400.00
Site Engineering, Inc.	Sewer Extension project on Emory Street/ Draw 2	95,951.40

17. **Notice: Mark your calendars for Thursday, December 13, for Employee and Council annual meeting and appreciation dinner at Blue Willow Inn at 7:00 PM.**
18. **Executive Session** – Council will discuss real estate and litigation matters.
19. **Adjourn**